San Ysidro School District Governing Board

AGENDA WITH BOARD MEETING MATERIALS

Thursday, August 14, 2025 5:00 p.m.

WELCOME

Welcome to the San Ysidro School District Governing Board meeting. As a courtesy to all attendees, please silence your cell phones or set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio recorded. The public may view the meeting by visiting: https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos

PLEASE NOTE:

- To view materials for a specific agenda item, click on the link for that agenda item.
- To access resources for a specific Board meeting, visit:
 https://www.sysdschools.org/Page/286. Filter by Year, Month, and/or Meeting Type, then click Submit. All available resources matching your search criteria will be displayed.

Willow School
Auditorium
226 Willow Road
San Ysidro, CA 92173

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road San Ysidro, CA 92173 Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD THURSDAY, AUGUST 14, 2025 5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, August 14, 2025, to conduct its business meeting at **Willow Elementary School - Auditorium, 226 Willow Road, San Ysidro, CA 92173.** This meeting will be audio recorded. The public may view this meeting by accessing the following link https://www.youtube.com/channel/UCGvF01068pwbhe-B5xnyl-A/videos.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so on the left or right side of the public seating area. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

AGENDA

Closed Session will be conducted in accordance with applicable sections of California Law. Open session will begin immediately following closed session at approximately 6:15 p.m.

1. CALL TO ORDER Who:		Time:	
2. ROLL CALL by Gina A. Potter, Ed.D. Mrs. Zenaida Rosario, Board Pour Mr. Antonio Martinez, Board Vio Mrs. Irene Lopez, Board Clerk Mr. Martin Arias, Board Membe Mrs. Kenia Peraza, Board Member	resident ce President r	t & Secretary to the Board	
3. AGENDA Approve the agenda for the meeting			
Motion:	Second:	Vote:	

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for district labor organizations to address **Closed Session Items Only**. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD - RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: District Legal Counsel Joseph Sanchez and Director of Human Resources Efrain Burciaga

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Certificated Management, Classified Management & Confidential

5.2 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.3 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: No. of cases: 3

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER	Who:		Time:	
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7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Zenaida Rosario, Board President

Mr. Antonio Martinez, Board Vice President

Mrs. Irene Lopez, Board Clerk

Mr. Martin Arias, Board Member

Mrs. Kenia Peraza. Board Member

8. FLAG SALUTE

9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Inzunza)

- **9.1 Willow Elementary School Recognitions** Presented by Willow Elementary School Principal, Myrna Cerda
 - Student recognitions for achieving a Level 4 on both the English Language Arts and Mathematics sections of the SBAC (Smarter Balanced Assessment Consortium.
 - Roberto Capoeman Contreras , Irina M. Diaz, Alan M. Vilches Enriquez,
 Allison X. Gurrola Luna, Mauricio Gurrola Luna, Michell Arreola Magana, Santiago
 Nunez, Cynthia V. Olmos Ortiz, Nickolas Guzman Rodriguez, Yana D. Ruvalcaba,
 Erick S. Avila Torres, Angel D. Nunez Valenzuela, Jonathan R. Garcia Vazquez and
 Allison Yanez
 - Staff Recognitions for your care, vigilance, and daily support, you help ensure a safe, healthy, and nurturing environment where students can learn and thrive.

- Licensed Vocational Nurse: Norma Lara
- o Health Clerk: Elizabeth Gutierrez
- Campus Aides: Ana Catillon, Guadalupe Gallardo, Leah Hernandez, Claudette Mariscal-Diaz, Maria Victoria Perez, Luz Perez de Medina, and Noemi Romero
- 9.2 California Legislature Assembly Recognitions by Assemblymember David Alvarez, 80th District Presented by Lilianna Barba, Field Representative
 - San Ysidro School District for being recognized with the prestigious Golden Bell Award from the California School Boards Association for your outstanding Rapid Classification Program
 - Board President Zenaida Rosario for her election to the CSBA Delegate Assembly
 - Superintendent Dr. Gina Potter for receiving the 2025 Classrooms of the Future Innovative Superintendent Award
 - **Director of Special Education Oscar Madera** for earning the 2025 ACSA Region 18 Special Education Administrator of the Year
- **9.3 Distinguished Champion Award:** Director of Special Education Oscar Madera Presented by Assistant Superintendent of Educational Leadership and Pupil Services Manuel Bojorquez and Director of Human Resources Efrain Burciaga

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address the Board on each agenda item or a total of 3 minutes for non-agenda comments and five (5) minutes for district labor organizations. **Approach the lectern and give your name.**

The Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board/Public to hear the translated public testimony simultaneously. (Government Code 54954.3)

Persons wishing to address the Board are asked to complete a **Public Comment Form**, located in the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. Members of the public may not yield their time to another individual. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.svsdschools.org.

4 August 14, 2025

12. CONFERENCE SESSION

Reports/Presentations

12.1 Government Accounting Standards Board (GASB) 75 and Other Post-Employment Benefits (OPEB) -Presented by Sandy DeKalb ASA, EA, MAAA, Nyhart

- 12.2 School Safety Presentation Presented by Assistant Superintendent of Administrative Leadership, School Support and Safety, Dr. Jose Iniguez
- 12.3 General Obligation Bonds Measures Overview Presented by Assistant Superintendent of Administrative Leadership, School Support and Safety, Dr. Jose Iniguez

13. G	ENERAL ADMINISTRAT	ION		
13.1	MINUTES (Potter) Approve the minutes of to June 24, 2025.	he Regular Board Meetin	gs of May 22, 2025, June	5, 2025, and
	Motion:	Second:	Vote:	
13.2	GASB 75 STATEMENT A Information Only. (A repring Board.)			5 (Adrianzen) answer questions from the
13.3	EMPLOYEES ASSOCIAN RECLASSIFICATION OF Approve/Ratify the subthe Memorandum of Ut to the reclassification of	TION AND ITS SAN YSI F A CLASSIFIED CONFI mittal of AB1200 to the S nderstanding with the Ca	DRO CHAPTER NO. 154 DENTIAL POSITION (Ad San Diego County Office lifornia School Employee o the San Diego County	AND AB1200
	Motion:	Second:	Vote:	
13.4	BOARD POLICY AND A AUTHORIZATION (IniguInformation only.		<u>LATION NO. 0420.4 - CH</u>	IARTER SCHOOL
t	ONSENT CALENDAR All items appearing are add o consideration of the mot such item be removed from	ion, unless a member of	he Board or the Superint	ssion of these items prior to endent requests that any
	Motion:	Second:	Vote:	

14A. PERSONNEL - CLASSIFIED

EMPLOYMENT (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

- 14A.1 Bus Aide
 - a. Ana Karen Fernandez, Transportation
- 14A.2 Child Nutrition Specialist
 - a. Jennifer Villanueva, La Mirada
- 14A.3 Custodian

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- **14A.4** Instructional Aide Special Education
 - a. Jonathan Carbajal, TBD
 - b. Ana Favela-Bracamontes, Vista Del Mar
 - c. Areli Martinez, La Mirada
 - d. Ixchel Moreno, Vista Del Mar
 - e. Natalia Urbina. TBD
- **14A.5** Instructional Health Care Assistant
 - a. Avde Borraz, TBD
- **14A.6** Substitute Maintenance Person
 - a. Gilberto Gonzalez Ramos. MOTF

RESIGNATIONS (Burciaga)

Approve/Ratify the resignation for the following as recommended by staff:

- 14A.7 Instructional Aide
 - a. Caroline Cothern, Willow
- **14A.8** Instructional Health Care Assistant
 - a. Martha Rivas, Smythe

RECRUITMENT (Burciaga)

Approve/Ratify to establish recruitment for the following as recommended by staff:

- **14A.9** Instructional Aides Special Education
- **14A.10** Instructional Health Care Assistants

LEAVE OF ABSENCE (Burciaga)

Deny the leave of absence without pay for the following as recommended by staff:

- **14A.11** Instructional Aide Special Education
 - a. Germania Velez Bravo, Willow

14B. PERSONNEL - CERTIFICATED

RECRUITMENT (Burciaga)

Approve/Ratify to establish recruitment for the following as recommended by staff:

- **14B.1** Classroom Teacher TK-6
- **14B.2** Resource Specialist
- **14B.3** Temporary Head Start Preschool Permit Teacher
- **14B.4** Temporary Intervention Support Teacher
- **14B.5** Temporary Resource Permit Teacher
- **14B.6** Temporary School Psychologists

EMPLOYMENT (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

- **14B.7** Resource Specialist
 - a. Aime Vazquez, Willow
- 14B.8 School Nurse
 - a. Yatziria Higuera, Pupil Services
- **14B.9** School Psychologist
 - a. Rayna Lyn Leonor, La Mirada
- **14B.10** Special Day Class Teachers
 - a. Andrea Garcia, Sunset
 - b. Alyssa Villalva, San Ysidro Middle School

- **14B.11** Temporary Intervention Support Teacher
 - a. Krisvell Sanchez, Smythe
- **14B.12** Temporary Resource Permit Teacher
 - a. Sandra Ferguson, Child Development Center
- **14B.13** Temporary School Psychologists
 - a. Jessica Quirarte, San Ysidro Middle School/Sunset
 - b. Emily Talbott, Ocean View Hills/Vista Del Mar

RESIGNATION (Burciaga)

Approve/Ratify the resignation for the following as recommended by staff:

- **14B.14** Special Day Class Teacher (Mild/Moderate)
 - a. Jose Pena, San Ysidro Middle School

14C. PERSONNEL - MANAGEMENT AND CONFIDENTIAL

RESIGNATION (Burciaga)

Approve the resignation for the following as recommended by staff:

- **14C.1** Director of Special Education
 - a. Oscar Madera, Special Education Department

14D. CURRICULUM & INSTRUCTION

14D.1 POLICIES AND PROCEDURES FOR UNIFORM COMPLAINT PROCEDURES (UCP) 1 & 4 FOR THE 2025-2026 SCHOOL YEAR (Bojorquez/Rodriguez)

Approve the Policies and Procedures for Uniform Complaint Procedures (UCP) 1 and 4 for the 2025-2026 school year..

14E. BUSINESS

14E.1 PURCHASING REPORT (Adrianzen)

Approve/Ratify the purchase orders processed by the District during the month of July 2025.

14E.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the month of July 2025.

14E.3 ACCEPTANCE OF DONATIONS (Adrianzen)

Accept donations and grants valued at \$3,000.00 to help support and enrich our educational programs.

14E.4 AGREEMENT WITH WINET PATRICK GAYER CREIGHTON & HANES (Adrianzen)

Approve/Ratify the agreement with Winet Patrick Gayer Creighton & Hanes for legal services during 2025-2026 as needed.

14E.5 AMENDMENT NO. 2 TO THE KEENAN & ASSOCIATES AGREEMENT FOR PROPERTY AND CASUALTY CLAIMS ADMINISTRATION SERVICES (Adrianzen)

Approve/Ratify Amendment No. 2 to the Keenan & Associates Agreement for the Property and Casualty Claims Administration Services, increasing the compensation rates for the fiscal year 2025-26.

14E.6 AMENDMENT NO. 1 TO THE RO HEALTH, LLC AGREEMENT (Bojorquez/Burciaga)
Approve/Ratify Amendment No. 1 to the agreement with Ro Health, LCC to provide temporary
healthcare personnel on an "as needed" basis during school year 2025-26 at hourly rates. Costs will
be paid from the General and/or Special Education funds.

- 14E.7 <u>DISPOSAL OF RECORDS BEYOND LEGAL RETENTION PERIOD FOR THE PRESCHOOL & CHILD DEVELOPMENT PROGRAMS</u> (Bojorquez/Pretzer)
 - Approve the destruction of documents and obsolete instructional materials related to the Preschool & Child Development Programs as listed above and dated 2018 and 2019.
- **14E.8** AGREEMENT WITH EPISCOPAL COMMUNITY SERVICES (ECS) (Bojorquez/Pretzer)
 Approve the agreement with Episcopal Community Services for the 2025-26 Head Start Program.
- **14E.9** AGREEMENT WITH THE DEPARTMENT OF HEALTH CARE SERVICES (Bojorquez/Madera)
 Approve/Ratify the agreement with the Department of Health Care Services for the Disclosure and Use of DHCS Data, replacing the third-party billing services vendor.
- 14E.10 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT INTERIM WRITTEN APPROVAL WITH THE INSTITUTE FOR EFFECTIVE EDUCATION CHILDREN'S WORKSHOP (Bojorquez/Madera) Approve/Ratify the San Diego County Nonpublic Master Contract Interim Written Approval with The Institute for Effective Education for the school year 2025-2026 to provide individualized education for students with exceptional needs. Cost implications of \$338,499 will be paid from the Special Education Fund.
- 14E.11 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT INTERIM WRITTEN APPROVAL WITH THE INSTITUTE FOR EFFECTIVE EDUCATION MISSION VALLEY ACADEMY (Bojorquez/Madera) Approve/Ratify the San Diego County Nonpublic Master Contract Interim Written Approval with The Institute for Effective Education for the school year 2025-2026 to provide individualized education for students with exceptional needs. Cost implications of \$182,293.00 will be paid from the Special Education fund.
- 14E.12 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT-INTERIM WRITTEN APPROVAL WITH NEW DIRECTIONS SOLUTIONS, LLC dba PROCARE THERAPY (Bojorquez/Madera)

 Approve/Ratify the San Diego County Nonpublic Master Contract Interim-Written Approval with New Directions Solution, LLC for the school year 2025-2026, to provide speech services for students with exceptional needs. Cost implications will be paid from the Special Education Fund.
- Approve the agreement with AcademiCognitive Connections for the 2025-2026 school year to provide Psychoeducation Evaluation (IEE), Neuropsychological Evaluation (IEE), Functional Behavior Assessment (FBA), Educationally-Based Mental Health Evaluation (IEE), and Consultation for students with special needs. Cost implications will be paid from the Special Education fund.
- 14E.14 AGREEMENT WITH SAN DIEGO CENTER FOR VISION CARE OPTOMETRY (Bojorquez/Madera)
 Approve the agreement with San Diego Center for Vision Care Optometry for the 2025-2026 school year to provide independent vision therapy for a student with special needs. Cost implications will be paid from the Special Education fund.

14E.15 AGREEMENT WITH RADIANT KIDS THERAPY (Bojorquez/Madera)

Approve/Ratify the agreement with Radiant Kids Therapy for the 2025-2026 school year to provide independent evaluation for a student with special needs. Cost implications will be paid from the Special Education Fund.

14E.16 AGREEMENT WITH MICHAEL FERGUSON (Bojorquez/Madera)

Approve/Ratify the agreement with Michael Ferguson, M.A. CCC-SLP to provide speech services to students who receive special education services per their Individualized Education Program (IEP) for the 2025-2026 school year. Cost implications will be paid from the Special Education fund.

14E.17 AGREEMENT WITH ACES CLINICS, INC. (Bojorquez/Madera)

Approve/Ratify the agreement with ACES Clinical, Inc. for the 2025-2026 school year to provide Independent Educational Evaluation (IEE) for students with exceptional needs. Cost implications will be paid from the Special Education fund.

14E.18 AGREEMENT WITH THE PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE)

(Bojorquez/Ramos)

Approve the agreement with the Parent Institute for Quality Education (PIQE) for services at all schools during the 2025-26 school year at an estimated total cost of \$87,000.00 from the Title I fund.

14E.19 GRANT AWARD FOR THE CALIFORNIA COMMUNITY SCHOOLS PARTNERSHIP PROGRAM, IMPLEMENTATION COHORT 4 (Bojorquez/Medina)

Accept the Grant Award for the California Community Schools Partnership Program (CCSPP), Implementation, Cohort 4 for fiscal years 2025-2030 in the amount of \$1,187,500.00.

14E.20 AGREEMENT WITH KONE INC. (Iniguez)

Approve/Ratify the agreement with Kone Inc. to provide repair and maintenance services to elevators and wheelchair lifts installed at the school sites in an estimated annual amount of \$48,183.72 from the General Maintenance fund.

14E.21 AGREEMENT WITH SECURITAS TECHNOLOGY CORPORATION FOR THE MONITORING AND MAINTENANCE OF THE SECURITY SYSTEM AT WILLOW ELEMENTARY SCHOOL (Iniquez)

Approve/Ratify the agreement with Securitas Technology Corporation for the monitoring and maintenance services of Sonitrol Access Controls, Eagle Eye Surveillance, and AlPhone Intercom systems at Willow Elementary School, at an estimated contract total of \$72,180.00 from the General funds.

14E.22 AGREEMENT WITH HBI INSPECTIONS FOR DSA INSPECTOR OF RECORD SERVICES FOR THE BEYER COMMUNITY EDUCATION AND RESOURCE CENTER PROJECT (Iniguez)

Approve the agreement with HBI Inspections to provide DSA Inspector of Record Services for the Community Educational Resource Center at the Beyer project at a Not-to-Exceed amount of \$414,000.00 and an Owner-controlled contingency of \$12,000.00 for a total of \$426,000.00 from the General Obligation Bond Measure T funds.

14E.23 AGREEMENT WITH HBI INSPECTIONS FOR DSA INSPECTOR OF RECORD SERVICES FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT (Iniquez)

Approve the agreement with HBI Inspections to provide DSA Inspector of Record Services for a Not-to-Exceed amount of \$431,250.00 and an Owner-controlled contingency of \$12,900.00 for a total of \$444,150.00 from General Obligation Bond Measure U Funds for the San Ysidro Middle School Revitalization project.

14E.24 CUPPCCA AGREEMENT WITH TIER ONE MECHANICAL, INC. (Iniguez)

Approve/Ratify the CUPCCAA agreement with Tier One Mechanical, Inc. to provide urgent plumbing and drain repairs at La Mirada School. The estimated cost of \$19,763.70 will be paid from the Routine Restricted Maintenance Account.

14E.25 AGREEMENT WITH FRANTZ LAW GROUP (Potter)

Approve the agreement with Frantz Law Group to provide legal and consulting services to pursue claims for damages associated with the Imperial Beach Contamination Lawsuit.

15. ADJOURNMENT Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.